

## **CUSTODIAL WORKER II - CITY LABORER**

(Milwaukee Police Department)

**THE PURPOSE:** The Custodial Worker II – City Laborer will perform a variety of building / grounds custodial and maintenance tasks required for the effective functionality of the Milwaukee Police Department.

### **ESSENTIAL FUNCTIONS:**

- Cleaning and maintaining floors and stairs including washing, sweeping, dusting and mopping; stripping, waxing, and buffing floors using floor care equipment including buffing and scrubbing machines.
- Performing minor landscaping tasks including lawn maintenance, tree maintenance, planting flowers and shrubs.
- Maintaining cleanliness of environment including collection and disposal of trash, sorting recyclables, and operating the trash disposal system.
- Cleaning glass windows, mirrors, etc.
- Cleaning and maintaining bathrooms / showers including fixtures; sanitizing toilet facilities.
- Shoveling and plowing snow, salting walkways and steps, installing and removing snow fencing when necessary.
- Washing walls, ceilings, blinds, and other surfaces.
- Handling materials including furniture, appliances, floor care equipment, recycling carts, etc., weighing in excess of 100 lbs.; using pallet jack to move loaded pallets.
- Delivering and picking up equipment and supplies.
- Maintaining lighting including light bulb replacement and cleaning.
- Performing other job-related responsibilities as assigned.

**Note:** the Custodial Worker II must be available to respond to emergencies including flood damage clean up work, snow removal, fire damage, etc.

### **MINIMUM REQUIREMENTS:**

1. Residency in the City of Milwaukee at time of application and throughout employment.
2. Valid driver's license at time of appointment and throughout employment

### **DESIRABLE QUALIFICATIONS:**

- High school diploma or high school equivalency (GED)

### **KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED:**

- Knowledge of cleaning, maintenance and other basic custodial responsibilities
- Ability to perform minor landscaping tasks
- Ability to read and follow instructions and guidelines.
- Ability to interpret maintenance work orders and other job related forms
- Ability to use equipment, supplies, and chemicals required by the position.
- Ability to operate job-related tools, mechanical appliances, snow removal equipment, lawn mowers, vacuum cleaners, floor strippers, buffers and polishers, and other wheeled and mechanized equipment.
- Ability to meet the physical demands of the job including frequent standing, walking, twisting, bending, climbing stairs, lifting and pushing items weighing over 50 pounds.
- Interpersonal skills
- Ability to read and follow written instructions
- Ability to read and follow oral instructions
- Ability to interact diplomatically and tactfully with the public.